



**Service Director – Legal, Governance and  
Commissioning**

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## **Decision Summary**

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**CORPORATE SCRUTINY PANEL  
WEDNESDAY 15 NOVEMBER 2017**

**Alaina McGlade**

**01484 221000**

### **Chair**

Councillor Gulfam Asif

### **Councillors Attended**

Councillor James Homewood

Councillor Hilary Richards

Councillor John Taylor

Councillor Carole Pattison

### **In Attendance**

Councillor Shabir Pandor – Cabinet Portfolio Holder

Paul Kemp, Service Director - Economy, Regeneration and Culture

Michelle Nuttall, Head of Transformation

Joe Tingle – Strategic Lead, Assets and Capital

### **Co-optees**

Philip Chaloner and Linda Summers

### **Apologies**

Councillor Mussarat Pervaiz

### **Observers**

Councillor Julie Stewart-Turner

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## **1 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

Councillor John Taylor declared an other interest in Agenda Item 3 Asset Transfer Policy as he was involved in his role as a Kirkburton Parish Councillor in the asset transfer of Kirkburton Library.

Councillor Taylor also declared another interest in Item 3 as a Director of Shepley Hub Community Interest Company which is involved in discussions on Shepley Library.

Philip Chaloner, Co-Optee, declared an other interest in Agenda Item 3 as his wife was involved in the company which may take over Shepley Library.

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## **2 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

All items were considered in the public session.

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## **3 Asset Transfer Policy**

The Panel will receive information on the Community Assets Transfer Policy.

Contact: Joe Tingle, Strategic Lead Assets and Capital Tel: 01484-221000

1. That the update on the Asset Transfer Policy be noted and Officers thanked for the progress made in asset transfer to date.
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## **4 Transformation Programme**

The Panel will receive information on the Council's Transformation Programme.

Contact: Michelle Nuttall, Head of Transformation Tel: 01484-221000

1. That Councillor Shabir Pandor and Michelle Nuttall be thanked for their presentation.
2. That the overview of the current position of the Transformation Programme be welcomed and noted.
3. That Officers provide email updates in respect of details of targets for Citizen Accounts; the financial information behind the milestone tracker; the commercialisation work stream.
4. That the programme should show a clear separation between budget overspend and attainment of savings generated as part of transformation activity.
5. That there should be a mechanism in place to ensure that demand risks are

identified and there is clarity of the implications of those risks and how they might be mitigated.

6. That a further update on the Transformation Programme be presented to the Scrutiny Panel in January 2018. Included in that discussion will be an overview of the organisational development workstream and consideration of the risk log.

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## **5 Work Programme**

The Panel will review its work programme for 2017/18 and consider its forward agenda plan.

Contact: Alaina McGlade, Governance Officer Tel: 01484 220100

1. That a further update on the Transformation Programme be considered on 12 January 2018.
2. That an item on access to services be timetabled and if possible, linked to the Library Review and Huddersfield Library & Art Gallery proposals.

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## **6 Date of Next Meeting**

The date of the next meeting will be on the 13 December 2017.

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